

## **Action Item Checklist Week 1**

Name
LISTINGS
How many new active listings this week
ACTION ITEMS
Week 1 David Knox Videos
Sherri Johnson "Business Planning And Goal Setting"
ADD 5 new contacts to your CRM
Conduct 5 follow-up calls and write 2 personal notes
Hand out 5 business cards a day (35 total)
TRAINING
David Knox Zoom
Regional Huddle



Scan here to log your points on the online tracker for the week!

Due by 3pm each Friday